

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of
Sixpenny Handley & Pentridge Parish Council
Held 6th February 2020 at 7:30pm at the Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

Item		Action By
	<p>Public Open Session 0 Members of the public present.</p>	
599	<p>Attendance & Apologies Cllr Colin Taylor (Chairman of the Parish Council) Cllr James Reed (Chairman of the F&GP Committee) Cllr Simon Meaden Cllr Maureen New Cllr Gino Salvia Cllr Andy Turner</p> <p>Also in Attendance Ciona Nicholson (Clerk)</p> <p>Apologies Cllr S McLean</p>	
600	<p>Declarations of Interest & Grants for Dispensation</p> <p>The following members declare non-pecuniary interests in matters relating to:</p> <p>Cllr Colin Taylor – Pentridge Village Hall Cllr James Reed – Community Land Trust Cllr Andy Turner – Community Land Trust Cllr Maureen New – Village Hall Trees Cllr Simon Meaden – The Penny Tap</p>	
601	<p>Matters arising from the last F&GP Parish Council Meeting held 9th January 2020.</p> <p>None.</p>	
602	<p>Play Area Matters and weekly Inspection Reports.</p> <ul style="list-style-type: none"> • The January monthly inspection reports were considered no further issues in addition to those identified on the Annual Inspection report. • Cllr Dave Adams has repaired the damaged waltzer and replaced the broken arm and added additional supports to each other arm. Members thanked Cllr Adams for all his hard work. 	
603	<p>Village Hall Matters</p> <p>The Village Hall committee requested a site visit by Rose Engineering to establish the problem with running water behind the guttering at the front gable end. They have taken photos and videos and will report back shortly. The VH Committee are awaiting quotes for the repairs to the lead flashing and exterior brickwork.</p> <p>VH Committee are still considering the PC’s recommendation to supply a non-slip mat at the entrance of the Hall.</p> <p>Cllr Meaden confirmed a general tidy-up of the edges and remarking of the white lines in the VH car park will be undertaken when the weather improves.</p>	SM

<p>604</p>	<p>To consider Sports Facilities Matters.</p> <p>CSG Fire & Security will carry out the heat sensor replacement work on Tuesday 11th February 2020.</p> <p>1000 litres of oil was delivered to the Sports Pavilion on Monday 20th January. Clerk will look join a group buying system for next delivery.</p> <p>Cllr Adams updated members on the Bowls Club's drainage problem. The green mat supplier Dales intend to 'roll up' the mat during a dry spell of weather during February or March. The exercise will require 12/14 volunteers to carefully reveal the extent of the problem and are anticipating a repair cost of £4,000 - £6,000.</p> <p>Members acknowledged the Sixpenny Handley Tennis Club's generosity and inclusiveness having welcomed the newly formed Basketball Club on Friday evenings throughout the year without charge and are open to the First School's recent interest in utilising their facilities for school clubs.</p> <p>Clerk has contacted local Electric and Plumbing contractors and await quotes for following items:</p> <ul style="list-style-type: none"> • Replacement and re-siting of the men's wc hand dryer. • Replacement urinal. • Shower on/off switch maintenance. <p>Confirmation of Sports Pavilion bookings:</p> <ul style="list-style-type: none"> • Birthday Party on Friday 21st February 2020 • Wedding celebration on Saturday 23rd May 2020 • Wedding celebration on Monday 25th May 2020 • An enquiry to hire the football pitch for Fathers & Sons event at the end of the season. Clerk to contact Groundsman/Manager to confirm feasibility. 	<p>DA</p>
<p>605</p>	<p>Grass Cutting Contracts 2020/21.</p> <p>To be carried forward to the next Full Parish meeting.</p>	
<p>606</p>	<p>Review Emergency Plan Procedures.</p> <p>Sixpenny Handley has been approved as a designated sandbag store point and the Emergency Plan needs to be updated. DC have delivered an additional dumpy bag of sand and will be dry stored at Manor Farm. Cllr Turner will arrange a date a meeting with those affected by potential flooding to share experiences and knowledge.</p>	<p>AT</p>
<p>607</p>	<p>Confirm Internal Auditor 20/21</p> <p>Members unanimously accepted Mr Peter Walker's reviewed annual fee of £300.00 inclusive of travelling expenses with no increase for at least 4 years.</p>	

<p>608</p>	<p>Confirm Annual Parish assembly arrangements</p> <p>Annual Parish assembly to be held on April 29th 7.00pm at the Sixpenny Handley Village Hall. Guests to include: Police, Doctors, AONB, Aster Housing Association, Rev Richard Hinton, CCIO, First School, CLT, Cllr Brown and Sustainable Handley Team. Clerk to confirm the booking.</p>	<p>Clerk</p>
<p>609</p>	<p>Progress report on Tree/Hedge work at the rear of the Village Hall/ Common Road Property.</p> <p>Local Contractor has made progress with hedge cutting throughout the Parish, the Village Hall hedges to be cut back next week.</p>	
<p>610</p>	<p>To consider any actions from correspondence received.</p> <p>Members unanimously approved Cllr Turner’s recommendation to proceed with TEEC Systems to upgrade the Parish Council Website in order to meet website accessibility regulations and digital compliance. The solution template has been developed for an annual cost of £120.00.</p> <p>Members approved to support Sustainability Handley’s Website Hosting for a period of 1 year.</p> <p>Members unanimously resolved to accept Unit 6 Lease agreement with Dorset Council following receiving clarity on a number of issues.</p> <p>Cllr Reed, Cllr Chick and Cllr Meaden attended a meeting on Thursday 30th January arranged by Cllr Piers Brown with Dorset Council’s Farm Management Team. Disappointingly, two members of the Dorset Council failed to attend and subsequently a number of previously submitted questions were not resolved. The Dorset County Council Farms policy was not carried over to the unitary Council therefore the County’s Asset Policy remains outstanding.</p> <p>Clerk to forward correspondence with Dorset County Council with regard to Burley Road Farm’s agricultural tie/enforcement to members of the Planning Committee.</p> <p>A Letter received on 4/2/20 from St Mary’s Church Warden requesting the opportunity to manage the area of lawn around the War Memorial. As part of the Churches conservation churchyard project, bee friendly fauna has been observed and in order to allow to flower during July and August they would maintain a higher mower cut. Members unanimously agreed to support, Clerk to notify next year’s Grass Cutting Contractor.</p> <p>Members agreed to pursue a potential collaboration opportunity with St Mary’s to purchase a new ride on lawn mower. The Rights of Way Team and The St Mary’s Church wardens require similar machines for similar maintenance work. Clerk/DA to contact St Mary’s conservation team.</p> <p>Next Repair Café to be held on Saturday 22nd February 2020 @ Scouts Hut.</p> <p>The Speed Indicator Device has temporarily been removed by Dorset Council’s Highways Team due to the unauthorised display of some speeds and symbols. Members of the Parish Council and the Speed-watch Team share frustration regarding ‘Dorset Highways’ approach to the use of the device. Clerk to confirm the Service Level Agreement with the Speed-watch team and liaise with Highways arrange redeployment.</p>	<p>AT</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk/DA</p> <p>Clerk</p>

611	<p>Financial Matters & Expenditure</p> <p>The RFO provided members with a report on finances to 6th February 2020. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny; Copy of Bank Statements for signing.</p> <p>Members resolved unanimously to support East Dorset Citizens Advice Bureau (under expenditure S137) by donating £250.00 towards this valuable service.</p> <p>Members unanimously approved expenditure of £122.40+vat in support of Sustainable Handley's first year costs for hosting a website.</p> <p>Members approved unanimously the RFO Receipts & Payments Report.</p>	
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Meeting Closed 9.00pm

**These minutes are to be signed by the Chairman after approval
at the next Full meeting of the Parish Council.**

Signed;..... 27th February 2020

Sixpenny Handley & Pentridge Parish Council

Receipts & Payments – 6th February 2020.

Current Balance £49373.07 Deposit Balance £45,186.32

Date	Description		Receipts payment	
06/02/2020	EDDC Rent	SO		484.00
06/02/2020	C Nicholson(November Salary Payment)	2798		856.10
06/02/2020	Complete Fire Services (fire extinguisher service Bowls & Pavilion)	2799		128.76
06/02/2020	L Fisher (x11 Parish Office Cleans)	2800		110.00
06/02/2020	WFL(UK) Sports Pavilion Oil	2801		524.79
06/02/2020	Mr N Beech (supply and manufacture oak timber - Waltzer arm)	2802		145.20
06/02/2020	A G Edwards (Ironwork for walzer arm repair)	2803		48.60
06/02/2020	Mr Dave Adams (reimbursement payment repairs)	2804		4.50
06/02/2020	Bournemouth Water Business (July19 - January 20) PC, Allotments	2805		182.37
06/02/2020	HMRC (Tax Oct, Nov, Dec, 20)	2806		120.60
06/02/2020	Wayleaves	Credit	20.94	
06/02/2020	Office Hire (Seated Exercise)	Credit	40.00	
06/02/2020	Business Reserve interest	Credit	7.92	
06/02/2020	February Total		68.86	2,604.92

1stSignature.....2ndSignature.....

Scrutineer.....Date.....

